

## Summary

**The topic of the graduate work:** Management and organization of municipal executive powers (based on the materials of administration of Proletarskii Inspection Department in Rostov-on-Don)

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**Information about the organization-customer:** administration of Proletarkii District in Rostov-on-Don

### **Topicality:**

Building an efficient structure of municipal bodies is a key issue but it is still not enough for their effective functioning. Managing activity of municipal bodies, planning, regulation, instruction and organization are also essential. Any model of a managing structure must be supported by a working system of functional ties between its levels.

### **The purpose:**

to carry out a complex analysis of managing activities of municipal executive bodies and to reveal theoretical and practical issues which are to be solved.

### **Aims:**

- To consider the notion of management activities in municipal institutions;
- To study the essence of management activity as a part of management system
- To analyze the process of planning, preparation and organization of management activities,
- To study the structure and normative legal basis of Proletarskii Inspection Department in Rostov-on-Don
- To assess the topical problems of management activity of executive municipal bodies and to suggest the possible ways for their solving.

**Theoretical and practical significance:** the findings and suggestions formulated in the work concerning the essence of management activity of executive municipal bodies can be used in further scientific development and elaboration of the named issue. The practical significance of the work is proved by the possibility of using its results in daily work by executive municipal bodies that will lead to the improvement of their status.

**The results of the research and recommendations:**

- 1) Separation of power-holding and economic functions. The federal law implies that local government bodies are municipal institutions which are meant for providing management functions and are to be registered as a juridical entity.
- 2) Introduction of management-administrative blocks in the administrative structure, heads of which are responsible for providing municipal politics and reaching its main goals. They can be economic, financial, property management, social politics and security blocks. Introduction of large-scale blocks can help to relieve overloaded administrations of some of their responsibilities. They can spend time on solving strategic problems.
- 3) It is essential to establish a new program-functional structure along with traditional ones. There is a vivid necessity to combine different methods for reaching goals, to take into account complex of planning and implementation of efficient management system of municipal office.